

Greystone Institute Fees Policy - 2025

Greystone Institute Fees Policy outlines the financial obligations and procedures for prospective and current students. It details the various fees associated with enrollment, accommodation, and course-related expenses, as well as the deadlines and conditions for payment.

This policy aims to provide clarity and transparency, helping students to manage their finances effectively while pursuing their academic goals.

Non-Refundable Fees

- The registration fee, accommodation placement fee, and accommodation deposit payment are non-refundable.

Payment Deadlines and Conditions

- Course tuition, administrative fees, and accommodation expenses are due four weeks prior to the start date. Failure to make the payment by this deadline will result in automatic cancellation of your application without notice.
- Payments are to be made on a per Trimester basis.
- Final approval of the student's admission into Greystone Institute is subject to the payment of the first Trimester payment on the issued invoice.
- All fees must be paid in Australian Dollars (AUD).
- Changes to this contract may incur a \$100 reprocessing fee.
- Cancellation of this contract is subject to the institute's refund policy, available on the application form and the Greystone Institute website. In case of any discrepancies in policies, Greystone Institute will retain the lesser amount of the fees.

Cancellation and Refund Policy and Responsibilities

- Ensure you have reviewed the Cancellation and Refund Policy and understand where your information will be shared.
- It is your responsibility to ensure that payment is made by the due date shown on this form, covering all bank fees, transfer fees, or exchange rates. Any shortfall will be collected by the school upon commencement.

- International students must provide their current address details as part of their enrolment and comply with visa conditions.
- International students must complete a minimum of 24 weeks of their principal course at Greystone Institute before withdrawing from the principal course, in accordance with ESOS Act Standard 7.

Trimester Payments Post Course Commencement

- If payment is made after the due date shown on your Letter of Acceptance and written agreement without appropriate notice to Greystone Institute, a surcharge of AUD \$10 per day, up to a maximum of 10 days, may apply.
- If you fail to make the payment after 20 working days, Greystone Institute reserves the right to cancel your enrolment. International Students may be issued a Notice of Intention to Report to the Department of Home Affairs
- Withdrawal from the course may result in the forfeiture of any promotion or scholarship offered at the time of registration. Tuition adjustment may lead to a recalculation of your fees due.

Online Payment Charges

- Charges related to online payments, including instant payment and bank transfer fees, are the responsibility of the student.

Additional Fee Schedule

- Registration Fee: \$230 (non-refundable)
- Materials Fees per Trimester: \$200
- Second Change of Enrolment: \$100
- Moodle Reopening Fee: \$50 per assignment
- Wire Transfer: \$18
- Accommodation Placement Fee: \$275 (non-refundable)
- Accommodation Change Fee: \$150
- Late Payment of Tuition Fees: \$10/day, maximum of \$100
- Reprocessing Fee for Student Visas (International Students): \$100
- COE Administration & Reissuing Fee (International Students): \$30/COE

Note: Administrative or cancellation fees are subject to change without notice.



Annual Updates and Availability

- Fees are available in the application form and the Price List. They are updated annually and apply by the calendar year. The most up-to-date application form and Price List are available for download on the Greystone Institute website.

Gross Tuition

- Gross tuition is \$60,000. Scholarships may apply.